



Community Action Commission of Santa Barbara County

RFQ for DOE ARRA 11.2009

Request for Qualifications

Community Action Commission of Santa Barbara County is seeking qualified licensed contractors to provide weatherization services to low-income customers in Santa Barbara County.

This is a subcontracted position performing basic weatherization services and gas appliance repair and replacement. It is a contract for service based on different reimbursement guidelines from three or more different funding sources.

Applicants must be able to demonstrate the ability to provide weatherization services and furnace repair and replacement that meet the requirements of the Department of Energy American Recovery and Reinvestment Act., Low Income Home Energy Assistance Program and the Southern California Gas Companies Direct Assistance Program.

Clients to be served

The Contractor is responsible to provide weatherization services and gas appliance repair and replacement services to targeted low-income households (especially those with elderly, young children and disabled individuals) and households which have the lowest incomes and the highest energy cost in relationship to income. Bilingual in Spanish and English is a plus but not a requirement.

Area to Be Served

All of Santa Barbara County

Eligibility Requirements

Applicant must reside and do business in Santa Barbara County and be able to serve clients from Carpinteria north to Guadalupe and as far east as Cuyama. Applicant must be a licensed contractor with a California contractors license Class B or a C20, and meet contract insurance requirements. Contractor will also be required to meet the contract's basic training requirements and certification. As required under the DOE ARRA act, Contractor must have a Dun and Bradstreet Universal Numbering System (Duns) number (www.dnb.com) (or update its existing Duns record) and register with the Central Contractors Registration (CCR; www.ccr.gov).

Funding Sources

Funding for weatherization services is provided by the U.S. Health and Human Services LIHEAP (Low-Income Home Energy Assistance Program) and the Department of Energy Weatherization Assistance Program (DOE WAP) and the Department of Energy American Recovery and Reinvestment Act (DOE ARRA). And Southern California Gas Companies Direct Assistance Program. The DOE ARRA contract requires the weatherization contractor to pay employees Davis-Bacon Prevailing Wages, certified payroll and compliance with DOE ARRA reporting requirements.

Contract Period

As long as funding is provided by the various funding sources and the contractor remains in good standing, the contracts will be on-going and renewable.

CAC's Right to Interview

CAC reserves the right to interview top candidates in order to gather additional information need to make a selection.

CAC's Right to Change

CAC reserves the right to modify, amend, cancel, or terminate this RFQ at any time by issuances of an addendum posted to its website at www.cacsb.com.

CAC reserves the right to accept none of the RFQ submitted in response to the request.

What to Submit

Cover Letter	Submit a brief cover letter. The letter must have the original signature of a person authorized to sign for your business.
Overall Approach	<p>Introduce yourself to CAC. Let us know your history, your philosophy, your strengths and how and why you serve low-income households. Tell us how long your organization has been providing services to the low-income population.</p> <p>Think of this as an introductory statement, a chance to tell CAC how your organization can help CAC fulfill its mission.</p>
Organizational Structure	<p>Explain your organizational structure. Are you a sole proprietor or a partnership, LLC or a non-profit?</p> <p>Please provide names of all officers of your organization.</p>
Experience with low-income populations	Describe your experience serving the low-income population in Santa Barbara County.
Experience providing customer service	Describe how you have provided effective customer service to the low-income population.
Experience	<p>Describe your experience providing services as a contractor and the type of work you performed in (i.e. general construction, new or renovation, tenant improvements, HVAC new and/or service work, etc).</p> <p>Was your experience hands on? Did you have employees? Did you subcontract your work?</p> <p>Describe your technical experience performing blower door testing, duct blaster (duct leak testing) and carbon monoxide testing.</p> <p>Describe the instruments you have used for the above listed testing.</p> <p>Describe your experience complying with Davis-Bacon wage requirements and reporting.</p>
License	List your DUN Number, CCR registration and your current contractor's state license number.

Send your Request of Qualifications letter to:

Community Action Commission
Of Santa Barbara County
Energy Services
5638 Hollister Avenue Suite 230
Goleta, CA 93117

Phone inquiries
Call 964-8857 X 145 and leave a brief message.